



## Authorization Agreement for Preauthorized Payments

The Fox Cities Chamber of Commerce is pleased to offer you a Direct Payment Plan as a payment option for your membership. You can have your semi-annual or annual payment deducted automatically from your checking account. The Direct Payment Plan will help you:

- Write and mail fewer checks
- Have more predictable cash flow and increased accounting efficiency
- Streamline record keeping
- Provide improved control and security

Here's how the Direct Payment Plan works: You authorize regularly scheduled payments to be made from your checking account. Your payments will be made automatically on the 15th day (or first business day following the weekend) and proof of payment will appear on your statement. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. If the amount of your payment changes, we will notify you at least 10 days before payment date. The Direct Payment Plan is dependable, flexible, convenient and easy. To take advantage of this service, complete the authorization form and email it to us at [receptionist@foxcitieschamber.com](mailto:receptionist@foxcitieschamber.com)

\_\_\_\_\_ hereby authorizes **Fox Cities Chamber of Commerce and Industry** to initiate debit entries for payment of my **Membership Dues** to my checking account. Please schedule the debit on:

- the 15<sup>th</sup> day of the month, every six months
- Semi-Annual Amount: \_\_\_\_\_ (= Annual Dues \_\_\_\_\_ Divided by 2)

**OR**

- the 15<sup>th</sup> day of the month, every year
- Annual Amount: \_\_\_\_\_ (= Annual Dues)

Financial Institution Name \_\_\_\_\_

Financial Institution City, State & Postal Code \_\_\_\_\_

Financial Institution Routing Number \_\_\_\_\_

Financial Institution Account Number \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name