



Interview Tips

Make a Good First Impression

Show Interest

Show that you are paying attention to what the interviewer is saying and demonstrate that you are absorbing the information by smiling, nodding, and making good eye contact. This applies to both in-person and virtual interviews. And don't forget to dress for success!

Be Punctual

Arrive on Time

Plan your schedule to arrive 10–15 minutes early. Map out your route to the interview location so you can be sure to arrive on time. Consider doing a practice run.

Research the Company

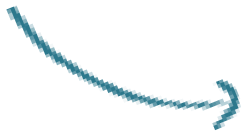
Do your homework

Know as much as possible about the organization you are applying to, the position you are interviewing for, and the people you will be meeting with. Review the company website and social media accounts. Know the company values!

Ask a Few Questions

Ask good questions

The questions you ask should focus on the company and the position — you want to show that you are looking to learn about the organization and how you can make a positive impact.



More Interview Tips



Rehearse

Practice, Practice, Practice

Rehearse your answers and stories out loud (a supportive friend or family member is great)! Improve your performance and boost your confidence by power posing and stating your responses with authority.



**Ask About
Next Steps**

Inquire About Next Steps

After your interview, ask about what you should expect next such as a follow-up email. Be prepared to provide a list of references if requested.



**Give a Proper
Goodbye**

Show Your Appreciation

Thank the interviewer for their time and give a good handshake (vertical, firm, & dry). Smile and make good eye contact.



Give Thanks

Send a Thank You Email

Write a great thank you note and send it as soon as possible. Make your note specific to the conversation you had during the interview. Highlight where you believe you can add value.

I Like You. Let's Connect.

